



**TEXAS TECH UNIVERSITY SYSTEM**

**BOARD OF REGENTS**

**AGENDA BOOK**

**October 10, 2014**

BOARD OF REGENTS  
TEXAS TECH UNIVERSITY SYSTEM

AGENDA

October 10, 2014

BOARD OF REGENTS

Mr. Mickey L. Long, Chair  
Mr. Larry K. Anders, Vice Chair  
Mr. John D. Esparza  
Mr. L. Frederick "Rick" Francis  
Mr. Tim Lancaster  
Mrs. Debbie Montford  
Mrs. Nancy Neal  
Mr. Coby Ray, Student-Regent  
Mr. John D. Steinmetz  
Mr. John B. Walker

Standing Committees:

Academic, Clinical and Student Affairs:  
Nancy Neal (Chair), Tim Lancaster, Debbie Montford, Coby Ray

Audit:

Rick Francis (Chair), Nancy Neal, John Steinmetz

Facilities:

Debbie Montford (Chair), John Esparza, John Walker

Finance and Administration:

John Steinmetz (Chair), Rick Francis, John Walker

# **AGENDA**

**Board of Regents Meeting**

**Lubbock, Texas**

**October 10, 2014**

Abbreviated Agenda with Approximate Times\*

**Friday, October 10, 2014**

Meeting of the Board

- 8:30 am Call to Order; convene Meeting of the Board  
Introductions and Recognitions  
Location: Matador Room (Room 227), Second  
Floor, Student Union Building, 15th Street and  
Akron Avenue
- 8:50 am Recess

Board of Trustees Meeting of the Carr Scholarship Foundation  
(Shown for informational purposes only.)

- 8:50 am Call to Order; convene Meeting of the Board of Trustees of  
(or upon recess of the the Carr Scholarship Foundation  
Meeting of the Board) Location: Matador Room (Room 227), Second Floor,  
Student Union Building, 15th Street and Akron Avenue
- 9:15 am Adjourn

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\*For general information: Unless otherwise noted, all open session meetings will take place in the Matador Room (Room 227), Second Floor, Student Union Building, 15th Street and Akron Avenue, Lubbock, Texas. Any executive session meetings that should occur throughout the day will take place in the Masked Rider Room (Room 220), Second Floor, Student Union Building, 15th Street and Akron Avenue, Lubbock, Texas. The times listed are estimates, with periodic recesses. The Meeting of the Board will commence no earlier than 8:30 am on Friday, October 10, 2015. The Meeting of the Board will recess immediately after introductions and recognitions are presented. The Meeting of the Board of Trustees of the Carr Scholarship Foundation will begin at the recess of the Meeting of the Board at approximately 8:50 am on Friday, October 10. Committee meetings will commence upon the adjournment of the Carr Scholarship Foundation meeting at approximately 9:15 am. The Board has the option to convene as a Meeting of the Board/Committee of the Whole and convene into Executive Session whenever deemed necessary on Friday, October 10. The Meeting of the Board is expected to reconvene upon the adjournment of the last committee meeting at approximately 1:20 pm on Friday, October 10. The Meeting of the Board is expected to adjourn at approximately 3:00 pm; however, if needed, the meeting may continue beyond 3:00 pm until completed. The full board agenda is detailed on pages v through x. The agenda for each session of the board meeting or a meeting of a committee of the board is detailed behind the appropriate divider tab.

**Board of Regents Meeting****Lubbock, Texas****October 10, 2014**Abbreviated Agenda with Approximate Times\***Friday, October 10, 2014**Meeting of Standing Committees  
(Conducted sequentially)*CONTINUED FROM PREVIOUS PAGE*

9:15 am (or upon adjournment of the Carr Scholarship Foundation meeting)	Audit Committee Location: Matador Room (Room 227), Second Floor, Student Union Building, 15th Street and Akron Avenue
9:50 am (or upon adjournment of the Audit Cmte. meeting)	Facilities Committee Location: Matador Room (Room 227), Second Floor, Student Union Building, 15th Street and Akron Avenue
12:30 pm (or upon adjournment of the Facilities Cmte. meeting or after a lunch break)	Finance and Administration Committee Location: Matador Room (Room 227), Second Floor, Student Union Building, 15th Street and Akron Avenue
12:50 pm (or upon adjournment of the Fin & Adm Cmte)	Academic, Clinical and Student Affairs Committee Location: Matador Room (Room 227), Second Floor, Student Union Building, 15th Street and Akron Avenue

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## Board of Regents Meeting

Lubbock, Texas

October 10, 2014

Abbreviated Agenda with Approximate Times\*

**Friday, October 10, 2014**

### Meeting of the Board

*CONTINUED FROM PREVIOUS PAGE*

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|--|--|
| 1:20 pm<br>(or upon adjournment of<br>the ACS Cmte. meeting) | Call to Order; reconvene Meeting of the Board<br>Meeting of the Committee of the Whole and the<br>Board, or continuation of meetings of the Standing<br>Committees of the Board, if necessary<br>Location: Matador Room (Room 227), Second<br>Floor, Student Union Building, 15th Street and<br>Akron Avenue |
| 2:20 pm  | Executive Session<br>Location: Masked Rider Room (Room 220) Second<br>Floor, Student Union Building, 15th and Akron<br>Avenues   |
| 3:00 pm  | Following Executive Session, convene into Open Session,<br>and Meeting of the Committee of the Whole and the<br>Board<br>Location: Matador Room (Room 227), Second<br>Floor, Student Union Building, 15th Street and<br>Akron Avenue   |
| 3:00 pm  | Adjournment  |

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**Board of Regents Meeting**

**October 10, 2014**

**Agenda**

**Friday, October 10, 2014**

**Matador Room (Room 227), Second Floor, Student Union Building,  
15th Street and Akron Avenue,  
Lubbock, Texas**

**I. Meeting of the Board—Call to Order; convene into Open Session of the Board**

Location: Matador Room (Room 227), Second Floor, Student Union Building, 15th and Akron Avenues

**II. Introductions and Recognitions ..... Chancellor Duncan,  
President May  
President Nellis,  
President Mitchell, and  
President Lange**

**III. Recess ..... Chairman Long**

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**Board of Trustees of the Carr Scholarship Foundation:** This meeting will take place upon recess of the Meeting of the Board at approximately 8:50 am; refer to agenda provided by the Chief Financial Officer’s Office  
Location: Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas)

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**IV. Meeting of Standing Committees**

**A. Audit Committee**

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1. TTUS: Report on audits.....3

2. Executive Session: The Audit Committee will convene into Executive Session in the Masked Rider Room (Room 220), Second Floor, Student Union Building, 15th Street and Akron Avenue, to consider matters permissible under Chapter 551 of the *Texas Government Code*, including:
  - a. Discussion of personnel matters – Section 551.074.
  - b. Consultation with Attorney — Section 551.071.
3. Open Session: At the conclusion of Executive Session, the committee will convene into Open Session in the Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue to consider appropriate action, if any, on items discussed in Executive Session.
4. Adjournment

B. Facilities Committee

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1. TTU: Approve budget increase for Phase I – Abatement and Interior Demolition of the Engineering & Materials Research Center building ..... 2
2. TTU: Approve a project to construct an addition to the Rawls College of Business building..... 4
3. TTU: Authorize cancellation of a project to renovate a facility ..... 6
4. TTUS: Report on the Strategic Capital Fiscal Plan..... 7
5. TTUS: Report on Facilities Planning and Construction projects..... 8
6. Adjournment

C. Finance and Administration Committee

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2.	TTUHSC: Approve naming of Department of Internal Medicine at Texas Tech University Health Sciences Center .....	3
3.	Adjournment	
D.	Academic, Clinical and Student Affairs Committee	

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	<u>ACS</u>	
1.	ASU: Approve revisions to the admissions requirements at Angelo State University .....	3
2.	TTU: Approve appointments with tenure .....	4
3.	TTU: Approve the establishment of the Department of Civil, Environmental, and Construction Engineering .....	5
4.	TTUHSC: Approve appointment with tenure .....	7
5.	TTUHSC El Paso: Approve appointments with tenure .....	8
6.	TTUHSC El Paso: Approve a revised institutional seal.....	10
7.	Adjournment	

**V. Meeting of the Board—Call to Order; reconvene into Open Session of the Board**

Location: Matador Room (Room 227), Second Floor, Student Union Building, 15th and Akron Avenues

**VI. Open Session:** The Board will continue in Open Session and meet as a Committee of the Whole and Meeting of the Board to consider and act on:

- A. Approve minutes of board meetings held on August 7-8, 2014 and August 29, 2014..... Chairman Long
- B. Committee of the Whole..... Vice Chairman Anders

- 1. ASU, TTU, TTUHSC, TTUHSC El Paso, TTUSA and TTUS: Approve Consent Agenda; acknowledge review of Information Agenda ..... 5

**Consent Agenda**

- a. TTU: Approve faculty development leaves of absence (ACS)
- b. TTUS: Approve amendments to Chapter 00 of the *Regents' Rules* (CW)
- c. TTU: Approve modification of endowment for the College of Agricultural Sciences and Natural Resources (FA)

**Information Agenda**

Information is provided as required by Section 01.02.6.b(2)(c), *Regents' Rules*

- (1) TTUHSC and TTUHSC El Paso: Contract Renewals per Section 07.12.4.b., *Regents' Rules*: "Approval of the President is required for all component institution contract renewals or amendments. A list of those renewal contracts in excess of \$500,000 per annum, including the amount of the contract, will be provided to the board as an information item at the next board meeting."
- (2) ASU and TTU: Contracts for the services of a consultant with an initial consideration of \$25,000 or less per Section 07.12.2d(2)(b), *Regents' Rules*: "A report of the contract shall be provided as an information Agenda item at the next board meeting."

**VII. Reports of Standing Committees:** Standing Committee reports will be presented sequentially to the Committee of the Whole.

- A. Report of the Audit Committee ..... Regent Francis
- B. Report of the Facilities Committee ..... Regent Montford
- C. Report of the Finance and Administration Committee ..... Regent Steinmetz

- D. Report of the Academic, Clinical and Student Affairs Committee..... Regent Neal

**VIII. The Board will continue in Open Session as the Committee of the Whole and Meeting of the Board of Regents.**

- A. Schedule for Board meetings:  
 December 11-12, 2014, Lubbock  
 February 26-27, 2015, San Angelo  
 May 14-15, 2015, Lubbock  
 August 6-7, 2015, Lubbock  
 December 10-11, 2015, Lubbock ..... Ben Lock
- B. The Chancellor’s Report ..... Chancellor Duncan
- C. The President’s Report, ASU ..... President May
- D. The President’s Report, TTU ..... President Nellis
- E. The President’s Report, TTUHSC ..... President Mitchell
- F. The President’s Report, TTUHSC at El Paso..... President Lange

**IX. Executive Session:** The Board may convene into Executive Session, in the Masked Rider Room (Room 220), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, to consider matters permissible under Chapter 551 of the *Texas Government Code*, including, for example: ..... Chairman Long

- A. Consultation with attorney regarding privileged communications, pending or contemplated litigation and settlement negotiations – Section 551.071
- B. Deliberations regarding real property: The purchase, lease, exchange, or value of real property – Section 551.072
- C. Deliberations regarding prospective gifts – Section 551.073
- D. Personnel matters: Discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of employees – Section 551.074
- E. Deliberations regarding security devices—deployment of security personnel or devices – Section 551.076

**X. Open Session:** The Board will convene into Open Session in the Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue and meet as a Committee of the Whole and Meeting of the Board to consider and act on:

A. Consideration of appropriate action, if any, on items discussed in Executive Session ..... Vice Chairman Anders

B. Chairman's Announcements.....Chairman Long

**XI. Adjournment** .....Chairman Long

**AUDIT**

**Audit Committee**

Committee Meeting  
October 10, 2014

**Time:** 9:15 am (or upon adjournment of the Trustees meeting of the Carr Scholarship Foundation)

**Place:** Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas

Regents: Francis (Chair), Neal, Steinmetz

Agenda

- Approve minutes of committee meeting held on August 7, 2014

**IV.A.** Consideration of items to be recommended by the Audit Committee to the Board of Regents of the Texas Tech University System (“TTUS”) for and on behalf of Angelo State University System (“ASU”), TTUS, the TTU System Administration (“TTUSA”), Texas Tech University (“TTU”), Texas Tech University Health Sciences Center (“TTUHSC”), and Texas Tech University Health Sciences Center El Paso (“TTUHSC El Paso”)

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2. Executive Session: The Audit Committee will convene into Executive Session in the Masked Rider Room (Room 220), Second Floor, Student Union Building, 15th Street and Akron Avenue, to consider matters permissible under Chapter 551 of the *Texas Government Code*, including:
  - a. Discussion of personnel matters – Section 551.074.
  - b. Consultation with Attorney — Section 551.071.
3. Open Session: At the conclusion of Executive Session, the committee will convene into Open Session in the Matador Room, Second Floor, Room 227, Student Union Building, 15th Street and Akron Avenue, to consider appropriate action, if any, on items discussed in Executive Session.
4. Adjournment

NOTE: Following consideration of the above items by the committee, the Committee Chair will present the Committee Report to the full Board of Regents for its consideration on Friday, October 10, 2014.

**1. TTUS: Report on audits.**

Presenter: Mrs. Kim Turner

Presentation Time: 15 minutes

Report to Board required by: Section 07.02.7, *Regents' Rules*; and Audit Committee Charter

Mrs. Kim Turner, Chief Audit Executive, will present a report on the System's audit projects.



# **FACILITIES**

**Facilities Committee**

Committee Meeting  
October 10, 2014

**Time:** 9:50 am (or upon adjournment of the Audit Committee meeting)

**Place:** Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas

Regents: Montford (Chair), Esparza, Walker

Agenda

- Approve minutes of committee meetings held on August 7, 2014

**IV.B.** Consideration of items to be recommended by the Facilities Committee to the Board of Regents of the Texas Tech University System (“TTUS”) for and on behalf of Angelo State University System (“ASU”), TTUS, the TTU System Administration (“TTUSA”), Texas Tech University (“TTU”), Texas Tech University Health Sciences Center (“TTUHSC”), and Texas Tech University Health Sciences Center El Paso (“TTUHSC El Paso”)

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2.	TTU: Approve a project to construct an addition to the Rawls College of Business building .....	4
3.	TTU: Authorize cancellation of a project to renovate a facility .....	6
4.	TTUS: Report on the Strategic Capital Fiscal Plan .....	7
5.	TTUS: Report on Facilities Planning and Construction projects .....	8
6.	Adjournment	

NOTE: Following consideration of the above items by the committee, the Committee Chair will present the Committee Report to the full Board of Regents for its consideration on Friday, October 10, 2014.

**1. TTU: Approve budget increase for Phase I – Abatement and Interior Demolition of the Engineering & Materials Research Center building.**

Presenter: Mr. Michael Molina

Presentation Time: 5 minutes

Board approval required by: Section 08.01.3, *Regents' Rules*

**RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents authorize the Office of Facilities Planning and Construction to (i) proceed with Phase I - Abatement and Interior Demolition of the Engineering & Materials Research Center building; (ii) increase the project budget by \$1,225,000 for a total budget of \$2,905,000; (iii) complete the contract documents; and (iv) amend the Design-Build contract. The budget increase will be funded with Higher Education Assistance Funds ("HEAF") (cash). The total project budget includes the previously approved Stage I design budget of \$1,680,000 which included \$486,160 (cash).

The chancellor further recommends that the president be authorized to negotiate and execute any and all agreements with city, state, and county agencies, utility companies and other entities required to successfully complete the project.

**BACKGROUND INFORMATION**

In December 2013, the Board of Regents approved a Stage I design budget of \$1,680,000 to provide initial planning and design for the Engineering & Materials Research Center. Today that program analysis and design have been completed under the direction and oversight of Dr. Robert V. Duncan, Vice President of Research.

The Phase I – Abatement and Interior Demolition package will provide asbestos abatement and all required demolition for the building's proposed renovation as currently programmed for TTU's research and academic needs. The final project will renovate 63,670 SF and shell 11,330 SF for future programmed lab space. The proposed project would renovate the basement for the Joint User Materials Synthesis and Characterization laboratory; the first and second floors would be programmed as flexible research space along with associated offices for faculty and grad students, several meeting/conference rooms would be programmed, one 50-seat lecture hall for distance education, as well as, upgraded classroom spaces. In addition, the project would provide accessible elevators and restrooms, new fire alarm & suppression systems; improved energy efficiency of the building through the replacement of the roofing system and exterior windows. Also, landscape enhancements and public art will be a part of the final project.

On March 2, 2012, Item XI.D.6., the Board of Regents approved the revised item to re-name the former Mass Communications building the “Engineering and Materials Research Center” building for utilization by the College of Engineering.

The vice president for administration and finance and chief financial officer has verified the source of funds.

## **2. TTU: Approve a project to construct an addition to the Rawls College of Business building.**

Presenter: Mr. Michael Molina

Presentation Time: 5 minutes

Board approval required by: Section 08.01.3, *Regents' Rules*

### **RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents authorize the Office of Facilities Planning and Construction to (i) proceed with a project to construct an addition to the Rawls College of Business building with a project budget of \$15,000,000; (ii) report project to the Texas Higher Education Coordinating Board; (iii) complete the contract documents; and (iv) award design and construction contracts. The project will be funded through the Revenue Finance System ("RFS") to be repaid with the Rawls College of Business Facility Fee. This project budget includes the previously approved budget of \$300,000 (cash).

It is further recommended that the board acknowledge that it expects to pay expenditures in connection with the construction of the project prior to the issuance of obligations to finance the project and, in that respect, the board finds that the reimbursement for the payments of such expenditures will be appropriate and consistent with the lawful objectives of the Texas Tech University System, and, as such, declare its intention, in accordance with the provisions of *Treasury Regulations*, Section 1.150-2, to reimburse itself for original expenditures, advanced in connection with the design, planning and construction of the Texas Tech University System office an aggregate maximum principal amount expected to be \$14,700,000.

The chancellor further recommends that the president be authorized to negotiate and execute any and all agreements with city, state, and county agencies, utility companies and other entities required to successfully complete the project.

### **BACKGROUND INFORMATION**

The project will construct an approximate 30,000 – 38,000 gross square foot addition to the Rawls College of Business building formally the Jerry S. Rawls College of Business Administration. The addition will contain faculty/staff offices, graduate and undergraduate classrooms, and professional education spaces, along with the advanced technology necessary to support all teaching activities. Also included will be surface parking modifications, utility work, landscape enhancements, and public art.

In May 2008, the Board of Regents approved construction of a new 137,000 gross square foot building for the Jerry S. Rawls College of Business Administration with a project budget of \$70,000,000. The project was completed

December 2011. Expansions of academic programs and student enrollment growth within the college have necessitated the expansion of that facility.

The vice president for administration and finance and chief financial officer has verified the source of funds.

### **3. TTU: Authorize cancellation of a project to renovate a facility.**

Presenter: Mr. Michael Molina

Presentation Time: 2 minutes

Board approval required by: Section 08.01.3, *Regents' Rules*

#### **RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents authorize the Office of Facilities Planning and Construction to (i) cancel the project to renovate a facility for the Donovan Maddox Distinguished Engineering Chairs; and (ii) return the balance of the allocation from Higher Education Assistance Funds ("HEAF") (\$4,689.82) to the funding source and release the authority to use the Revenue Finance System ("RFS") (\$2,704,053.88).

#### **BACKGROUND INFORMATION**

In August 2010, the Board approved a project to program and plan the renovation of the existing gym within the former Exercise Science Center ("ESC") into a Material Research Building, with a project budget of \$2,900,000. The space at that time was being renovated for Dr. Grimes who would be building a collaborative community of scholars at Texas Tech dedicated to solar energy research. The project was to be funded through the Revenue Finance System ("RFS") repaid with Higher Education Assistance Funds ("HEAF"). Those HEAF repayment funds were made available for reallocation due to the savings (\$2.9 million) associated with the Experimental Science Building Finish-out project that was approved at the February 26, 2010 meeting with a project budget of \$15.0 million.

Then in May 2011, the Board approved a Stage I design budget to plan and design the repurpose and renovation of the former Exercise Sciences Center ("ESC") for the Petroleum Engineering program and that the \$2.9 M be released from its commitment to the ESC's renovation and be reassigned to another facility's renovation to continue support of the Donovan Maddox Distinguished Engineering Chairs.

Since that time the former ESC building condensed to just the gym space that was repurposed and renovated for the Creative Movement Studio, the Department of Petroleum Engineering has a new facility that opened January 2014; and in December 2013 the Board established a Stage I design budget for the renovation of the Engineering & Materials Research Center building (former Mass Communications building).

Therefore based on these previous decisions the administration will cancel the project and release the remaining authority from the \$2.9M from its commitment for reassignment, at a later date, based on the university's strategic needs.

**4. TTUS: Report on the Strategic Capital Fiscal Plan.**

Presenters: Dr. Duane Nellis; Mr. Jim Brunjes; Presentation Time: 45 minutes  
Regent John D. Esparza; and Regent John B. Walker  
Report requested by: Board of Regents

This is the follow-up report on assignments made by the Committee Chair at the August 7, 2014 meeting.



**5. TTUS: Report on Facilities Planning and Construction projects.**

Presenter: Mr. Michael Molina

Presentation Time: 5 minutes

Report requested by: Board of Regents

Mr. Michael Molina, Vice Chancellor for Facilities Planning and Construction, TTUS, will present a report on Facilities Planning and Construction managed projects.



# **FINANCE AND ADMINISTRATION**

**Finance and Administration Committee**

Committee Meeting  
October 10, 2014

**Time:** 12:30 pm (after a lunch break or upon adjournment of the Facilities Committee meeting)

**Place:** Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas

Regents: Steinmetz (Chair), Francis, Walker

Agenda

- Approve minutes of committee meetings held on August 7, 2014

**IV.C.** Consideration of items to be recommended by the Finance and Administration Committee to the Board of Regents of the Texas Tech University System (“TTUS”) for and on behalf of Angelo State University System (“ASU”), TTUS, the TTU System Administration (“TTUSA”), Texas Tech University (“TTU”), Texas Tech University Health Sciences Center (“TTUHSC”), and Texas Tech University Health Sciences Center El Paso (“TTUHSC El Paso”)

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1.	TTU: Approve budget adjustments for the period August 9, 2014 through October 10, 2014 .....	2
2.	TTUHSC: Approve naming of Department of Internal Medicine at Texas Tech University Health Sciences Center .....	3
3.	Adjournment	

NOTE: Following consideration of the above items by the committee, the Committee Chair will present the Committee Report to the full Board of Regents for its consideration on Friday, October 10, 2014.

**1. TTU: Approve budget adjustments for the period August 9, 2014 through October 10, 2014.**

Presenter: Mrs. Noel Sloan

Presentation Time: 2 Minutes

Board Approval required by: Section 07.04.4.a., *Regents' Rules*

**RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve budget adjustments for the period August 9, 2014 through October 10, 2014.

TEXAS TECH UNIVERSITY – BOARD APPROVAL ITEM  
(August 9, 2014 – October 10, 2014)

Activity	Source of Funds		Expense
	Other	Income	
<b><u>Board Approval</u></b>			
<b>TRIP Match</b> HB 51, 81st Texas Legislature created the Texas Research Incentive Program (TRIP) which establishes a matching fund for qualified gifts received by emerging research universities. Pursuant to the contract between Texas Tech University and the Texas Higher Education Coordinating Board (THECB), THECB will disburse to Texas Tech University its FY 2015 supplemental allocation of \$8,081,615 matching funds to be used for research related expenditures. If the match is being applied to a gift given to establish an endowment, TTU will establish a quasi-endowment with the matching funds.		\$8,081,615.01	\$8,081,615.01
<b>Total</b>		<b>\$8,081,615.01</b>	<b>\$8,081,615.01</b>

**BACKGROUND INFORMATION**

Section 07.04.4.a., *Regents' Rules*, requires Board approval of budget adjustments that exceed certain limits or pertain to certain types of activities or transactions.

**2. TTUHSC: Approve naming of Department of Internal Medicine at Texas Tech University Health Sciences Center.**

Presenter: Mr. Scott Cooksey

Presentation Time: 2 minutes

Board approval required by: Section 06.06.1, *Regents' Rules*

**RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve naming the Department of Internal Medicine at Texas Tech University Health Sciences Center the "J.T. and Margaret Talkington Department of Internal Medicine" in recognition of the generous gifts from the J.T. and Margaret Talkington Charitable Foundation, Inc. The donor concurs with the naming of this department.

**BACKGROUND INFORMATION**

The J.T. and Margaret Talkington Charitable Foundation, Inc. made generous donations, including establishing six endowed chairs in Endocrinology, Gastroenterology, Rheumatology, Infectious Disease and Internal Medicine. In recognition of these gifts, the Department of Internal Medicine at the Texas Tech University Health Sciences Center School of Medicine will be named the "J.T. and Margaret Talkington Department of Internal Medicine".

Section 06.06.1, *Regents' Rules*, state that any naming related to an endowment or other gift that are named in accordance with the wishes or in honor of a donor, must receive final approval before said designation may be announced.

**ACADEMIC,  
CLINICAL AND  
STUDENT AFFAIRS**

**Academic, Clinical and Student Affairs Committee**

Committee Meeting  
October 10, 2014

**Time:** 12:50 pm (or upon adjournment of the Finance and Administration  
Committee meeting)

**Place:** Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup>  
Street and Akron Avenue, Lubbock, Texas

Regents: Neal (Chair), Lancaster, Montford, Ray

Agenda

- Approve minutes of committee meeting held on August 7, 2014

**IV.D.** Consideration of items to be recommended by the Academic, Clinical and Student Affairs Committee to the Board of Regents of the Texas Tech University System (“TTUS”) for and on behalf of Angelo State University System (“ASU”), TTUS, the TTU System Administration (“TTUSA”), Texas Tech University (“TTU”), Texas Tech University Health Sciences Center (“TTUHSC”), and Texas Tech University Health Sciences Center El Paso (“TTUHSC El Paso”)

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3.	TTU: Approve the establishment of the Department of Civil, Environmental, and Construction Engineering .....	5
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6.	TTUHSC El Paso: Approve a revised institutional seal .....	10
7.	Adjournment	

NOTE: Following consideration of the above items by the committee, the Committee Chair will present the Committee Report to the full Board of Regents for its consideration on Friday, October 10, 2014.



1. **ASU: Approve revisions to the admissions requirements at Angelo State University.**

Presenter: Dr. Javier Flores

Presentation Time: 3 minutes

Board approval required by: Sections 05.01.2 and 05.02, *Regents' Rules*; and ASU OP 10.01

**RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve the revisions to the Admissions Requirements at Angelo State University, effective immediately. The proposed changes to ASU OP 10.01, Undergraduate Student Admissions, is included as an attachment in your notebook.

**Executive Summary:**

The recommended changes indicate the expansion of the dual credit program to include course delivery at off-site locations. Specifically, the Off-Site Dual Credit Enrollment Program will provide high school juniors or seniors the opportunity to enroll in Angelo State University classes offered on their high school campuses. Additionally, Off-Site Dual Credit enrollment requirements include:

- B average (3.0 or 80) or above or be in the top half of the class or be recommended for enrollment by the high school principal or counselor.
- Pass the section of the TAKS or TSI assessment that corresponds to the enrolled class.

**BACKGROUND INFORMATION**

Angelo State University is requesting authorization to modify existing admission standards, effective immediately.

Sections 05.01.2 and 05.02, *Regents' Rules*, require Board approval of the university's admissions policies and inclusion in the institution's operating manuals.

## **2. TTU: Approve appointments with tenure.**

Presenter: Dr. Lawrence Schovanec

Presentation Time: 3 minutes

Board approval required by: Section 04.02, *Regents' Rules*; TTU Operating Policy 32.17

### **RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve the granting of tenure to the following faculty of Texas Tech University contemporaneously with their appointments:

Robert L. Duncan, J.D., new chancellor of the Texas Tech University System and professor in the School of Law. Previously, Mr. Duncan was a member of the Texas Senate and the Texas House of Representatives, and a 1981 graduate of the School of Law;

Sheila Scott-Halsell, Ph.D., new professor in the Department of Hospitality and Retail Management, College of Human Sciences. Currently, Professor Scott-Halsell is tenured as an associate professor in the School of Hotel and Restaurant Administration at Oklahoma State University.

### **BACKGROUND INFORMATION**

The faculty members whose names appear above have been judged by the appropriate committees and administrative personnel as worthy of academic tenure. The procedure established by the Tenure Policy for the awarding of tenure to qualified members of the faculty has been carefully followed.

Approval of these individuals brings the number of full-time tenured faculty at Texas Tech University to 759. There is a total of 1,090 tenured and tenure-track faculty. After this appointment, the percentage of tenure track faculty who have been awarded tenure will be 70.2 percent. The number of non-tenure track faculty is 436.

### **3. TTU: Approve the establishment of the Department of Civil, Environmental, and Construction Engineering.**

Presenter: Dr. Lawrence Schovanec

Presentation Time: 2 minutes

Board approval required by: Section 61.0512, *Texas Education Code*; Section 04.11.1, *Regents' Rules*

#### **RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve a merger of the Department of Construction Engineering & Engineering Technology ("CEET") with the Department of Civil & Environmental Engineering ("CEE"), and authorize submission of the administrative change by the Office of the Provost and Senior Vice President to the Texas Higher Education Coordinating Board, seeking its approval for such change.

In order to establish the Department of Civil, Environmental & Construction Engineering it is necessary to delete the Department of Construction Engineering & Engineering Technology. This administrative change incurs no additional cost to the college or the university, and should realize some reduction in administrative overhead at the department level.

The primary purpose of this change is to consolidate two departments with very similar teaching, curricular, and research backgrounds to better meet the needs of our undergraduate and graduate students and to improve research productivity of the departments' faculty members. This consolidation will benefit the programs in several ways: 1) The CEET department does not have a graduate program, so the merger will increase the exposure of construction engineering faculty to civil engineering graduate students; 2) Overlapping courses between the two existing departments can be integrated for better, more streamlined management of curricula and enrollment; 3) Combining the two departments will improve student advising capacity by providing a single team of advisors for three degree programs; 4) Student recruitment and retention efforts can likewise be streamlined and better managed in a single department; 5) The terminal degrees of 5 of the 7 faculty in CEET are in Civil Engineering and across the Big 12, and elsewhere in the country, Construction Engineering programs tend to be in the same departments as either civil engineering or architectural engineering due to common curricula and the educational backgrounds of the construction faculty; and 6) Instructional and administrative space will be more efficient as the CEE building has ample space to take in the CEET faculty, freeing up space in the current CEET building for the fast growing Mechanical Engineering department.

Several timing factors also make this an advantageous change: 1) The phase-out of the Bachelor of Science in Engineering Technology by December, 2014, removes the most distinctive component of the CEET department, leaving it more similar to Civil Engineering with just the Construction Engineering component

remaining; and 2) The recent retirement of the chairperson of CEET and the resignation of the chair of Civil & Environmental Engineering provide an administrative benefit for the merger by bringing the two programs under single leadership, reducing administrative overhead.

### **BACKGROUND INFORMATION**

Pursuant to Section 61.0512, *Texas Education Code*, requests to establish new academic departments require the prior approval by the Texas Higher Education Coordinating Board (THECB). Additionally, THECB provisions state that any requests for administrative changes require the approval of the institution's governing board, as well as approval by the THECB.

#### **4. TTUHSC: Approve appointment with tenure.**

Presenter: Dr. Steven L. Berk

Presentation Time: 2 minutes

Board approval required by: Section 04.02, *Regents' Rules*; HSC Operating Policy 60.01

#### **RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve the granting of tenure to Kevin Pruitt, Ph.D., contemporaneous with his appointment as associate professor of the School of Medicine's Department of Cell Immunology and Molecular Microbiology effective September 1, 2014. Dr. Pruitt earned his Ph.D. in 2001 from the University of North Carolina at Chapel Hill in Pharmacology, and postdoctoral fellowship in Oncology from Johns Hopkins University School of Medicine.

Dr. Pruitt served as a tenured associate professor at the Louisiana State University Health Sciences Center in the Department of Molecular and Cellular Physiology prior to joining TTUHSC. Dr. Pruitt is a highly productive researcher and is the recent recipient of a rising star (young investigator) grant from the Cancer Prevention & Research Institute of Texas (CPRIT) awarded May 21, 2014. The focus of his research is in cancer epigenetics defining how specific sirtuin deacetylases collaborate with proteins, how proteins occupy CYP19A1 genes, and how disheveled proteins are regulated.

#### **BACKGROUND INFORMATION**

Pursuant to Section 04.02, *Regents' Rules*, the Board of Regents approves the awarding of academic tenure with initial appointment. Approval of tenure at this BOR meeting for this individual brings the number of tenured faculty in all academic schools of the Health Sciences Center to 183. There are a total of 261 faculty either in the tenure-track or tenured. After this appointment, the percentage of tenure track faculty who has been awarded tenure will be approximately 70 percent. The number of faculty on the non-tenure track is 703.

These figures represent the combined TTUHSC and TTUHSC El Paso faculty. Effective September 1, 2015, TTUHSC El Paso will report its numbers as a separate, freestanding university.

## 5. **TTUHSC El Paso: Approve appointments with tenure.**

Presenters: Mr. Robert L. Duncan and Dr. Richard Lange    Presentation Time: 2 minutes  
Board approval required by Section 04.02, *Regents' Rules* and HSC Operating Policy 60.01

### **RECOMMENDATION**

The chancellor concurs with the recommendation of the president that the Board of Regents approve the granting of tenure to the following individuals as listed below.

- **Richard A. Lange, M.D., M.B.A.** concurrent with his appointment as the founding President of Texas Tech University Health Sciences Center El Paso ("TTUHSC El Paso"), Dean for the Paul L. Foster School of Medicine, and Professor of Internal Medicine, Department of Internal Medicine, Paul L. Foster School of Medicine, effective as of July 1, 2014.

Richard A. Lange, M.D., M.B.A. has had a distinguished career in the field of cardiology alongside a well-rounded experience in administration, research, education, and clinical affairs. He joins TTUHSC El Paso from the University of Texas Health Sciences Center in San Antonio (UTHSCSA) where he served as the Executive Vice-Chair of the Department of Internal Medicine since 2008. He earned his bachelors of science degree from North Texas State University, his medical degree from the University of Texas Southwestern Medical Center, and his Master's in Business Administration from the Carey Business School at Johns Hopkins University.

Dr. Lange was most recently a tenured Professor in the Department of Internal Medicine at UTHSCA and holds board certifications in internal medicine, cardiovascular disease, and interventional cardiology. He was previously a tenured Professor at John Hopkin's University and the University of Texas Southwestern Medical Center. Dr. Lange is an accomplished and well published researcher and recipient of numerous honors and awards.

- **Peter Scott Rotwein, M.D.** concurrent with his appointment as TTUHSC El Paso Assistant Vice President for Research, Associate Academic Dean for Research, Dean for the Regional Graduate School of Biomedical Sciences, Chair for the Department of Biomedical Sciences and Professor of Medicine in the Department of Internal Medicine at the Paul L. Foster School of Medicine, effective as of September 1, 2014.

Peter Scott Rotwein, M.D., has had a distinguished career in the field of endocrinology and metabolism alongside a well-rounded experience in administration, research, education, and clinical affairs. He joins TTUHSC El Paso from Oregon Health & Science University where he has served as Professor and Chair of the Department of Biochemistry and Molecular Biology since 2004. He earned a B.A. from Yale University and his medical degree from Albert Einstein College of Medicine. His subspecialty training in endocrinology and metabolism was accomplished at Washington University, St. Louis, MO.

Dr. Rotwein is currently a tenured Professor in the Department of Internal Medicine at Oregon Health & Science University. He holds board certifications in endocrinology and metabolism. He is an accomplished researcher and recipient of numerous honors and awards as reflected in the attached curriculum vitae. Proof of Dr. Rotwein's current tenure status is also attached for the Board's review.

### **BACKGROUND INFORMATION**

Pursuant to 04.03.8.d. (3), *Regents' Rules*, the Board of Regents approves the awarding of academic tenure with initial appointment.

For TTUHSC El Paso, approval of these individuals for tenure brings the number of tenured faculty to 36. There are a total of 73 faculty either in the tenure-track or tenured. After these appointments, the percentage of tenure track faculty who have been awarded tenure at TTUHSC El Paso will be 49 percent and faculty that are on the non-tenure track is 205.

At the TTUHSC level, approval of these individuals for tenure brings the number of tenured faculty in all academic schools of the Health Sciences Center to 183. There are a total of 261 faculty either in the tenure-track or tenured. After these appointments, the percentage of tenure track faculty who have been awarded tenure at TTUHSC will be 70 percent. The number of faculty that are on the non-tenure track is 703.

Starting September 1, 2015, when TTUHSC El Paso operates under its separate appropriated budget, the faculty information provided above will solely reflect numbers for the TTUHSC El Paso campus.

## 6. TTUHSC El Paso: Approve a revised institutional seal.

Presenter: Richard Allen Lange, MD, MBA

Presentation Time: 5 minutes

Board approval required by: Section 12.06.1 Regents' Rules, and HSC 67.02

### RECOMMENDATION

The chancellor concurs with the recommendation of the president that the Board of Regents (i) approve a revised institutional seal for the Texas Tech University Health Sciences Center at El Paso ("TTUHSC El Paso"); and (ii) authorize the Board secretary to implement the appropriate corresponding changes in the *Board Policy Statement on Seals of the Texas Tech University System* ("Seals policy statement").

The proposed new official seal of TTUHSC El Paso would be as follows:



The changes from the current version of the TTUHSC El Paso seal include:

- addition of a mountain below the shield, which is representative of the El Paso skyline; and
- within the body of the shield, the vertical and horizontal lines are filled with stars (rather than cotton bolls), which is representative of the institution's close relationship with the military in El Paso.

### BACKGROUND INFORMATION

On August 9, 2013, the Board of Regents created the Seals policy statement by off-loading from Chapter 12 (Honorifics & Seals), *Regents' Rules*, most of the details regarding the official seals and seal variations for each entity within the Texas Tech system. Section 12.06, *Regents' Rules*, continues to address the approval process for official seals along with the purposes for which such seals may be used. The Seals policy statement then provides illustrations of the seals



that are authorized for official use as well as the manner in which various seal combinations may be used.

On September 1, 2013, TTUHSC El Paso became a separate institution within the Texas Tech University System. When the Seals policy statement was adopted on August 9, 2013, that document included an official seal for the soon-to-be freestanding El Paso institution along with illustrations of various usages of the seal in combination with the name of the institution. The Seals policy statement includes a page that addresses the "Official Seal and Signature" and the "Correct Use" of the seal and seal combinations for TTUHSC El Paso.

Now that TTUHSC El Paso is under new leadership, the institution asks that the Board approve a revised official seal for the institution. In keeping with the institution's objective of defining and promoting a unified but distinct identity for itself in a manner that is consistent with the identity of the academic entities within the Texas Tech system, a new institutional seal is being proposed to represent the academic offerings of TTUHSC El Paso in a way that recognizes the institution's ties to the El Paso region while continuing to maintain key elements of the current TTUHSC El Paso seal.

Upon approval of a revised official seal for TTUHSC El Paso, the institution's page in the Seal policy statement will need to be updated accordingly.

**MEETING OF THE  
BOARD**

**Meeting of the Board**  
Friday, October 10, 2014

**Time:** 8:30 am

**Place:** Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas

Agenda

- I. **Meeting of the Board—Call to Order; convene into Open Session of the Board** .....Chairman Long
  
- II. **Introductions and Recognitions** .....Chancellor Duncan,  
President May  
President Nellis,  
President Mitchell, and  
President Lange
  
- III. **Recess** .....Chairman Long

**Board of Trustees of the Carr Scholarship Foundation:** This meeting will take place upon recess of the Meeting of the Board at approximately 8:50 am; refer to agenda provided by the Chief Financial Officer’s Office  
 Location: Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas)

- IV. **Meeting of Standing Committees:** Conducted sequentially and separately from the Meeting of the Board at the adjournment of the Board of Trustees meeting of the Carr Scholarship Foundation; refer to agenda for each respective committee meeting.  
 Location: Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas

**Meeting of the Board**  
Friday, October 10, 2014

**Time:** 1:20 pm (or upon adjournment of the Academic, Clinical and Student Affairs Committee meeting)

**Place:** Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, Lubbock, Texas

Agenda

**V. Meeting of the Board—Call to Order; reconvene into Open Session of the Board**.....Chairman Long

**VI. Open Session:** The Board will continue in Open Session and meet as a Committee of the Whole and Meeting of the Board to consider and act on:

- A. Approve minutes of board meetings held on August 7-8, 2014 and August 29, 2014.....Chairman Long
- B. Committee of the Whole..... Vice Chairman Anders

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CW

- 1. ASU, TTU, TTUHSC, TTUHSC El Paso, TTUSA, and TTUS: Approve Consent Agenda; acknowledge review of Information Agenda.....5

**Consent Agenda**

- a. TTU: Approve faculty development leaves of absence (ACS)
- b. TTUS: Approve amendments to Chapter 00 of the *Regents' Rules* (CW)
- c. TTU: Approve modification of endowment for the College of Agricultural Sciences and Natural Resources (FA)

**Information Agenda**

Information is provided as required by Section 01.02.6.b(2)(c), *Regents' Rules*

- (1) TTUHSC and TTUHSC El Paso: Contract Renewals per Section 07.12.4.b., *Regents' Rules*: "Approval of the President is required for all component institution contract renewals or amendments. A list of those renewal contracts in excess of \$500,000 per annum, including the amount of the contract, will be provided to the board as an information item at the next board meeting."
- (2) ASU and TTU: Contracts for the services of a consultant with an initial consideration of \$25,000 or less per Section 07.12.2d(2)(b), *Regents' Rules*: "A report of the contract shall be provided as an information Agenda item at the next board meeting."

**VII. Reports of Standing Committees:** Standing Committee reports will be presented sequentially to the Committee of the Whole.

- A. Report of the Audit Committee ..... Regent Francis
- B. Report of the Facilities Committee .....Regent Montford
- C. Report of the Finance and Administration Committee.....Regent Steinmetz
- D. Report of the Academic, Clinical and Student Affairs Committee..... Regent Neal

**VIII. The Board will continue in Open Session as the Committee of the Whole and Meeting of the Board of Regents.**

- A. Schedule for Board meetings:  
 December 11-12, 2014, Lubbock  
 February 26-27, 2015, San Angelo  
 May 14-15, 2015, Lubbock  
 August 6-7, 2015, Lubbock  
 December 10-11, 2015, Lubbock ..... Ben Lock
- B. The Chancellor's Report ..... Chancellor Duncan
- C. The President's Report, ASU ..... President May
- D. The President's Report, TTU ..... President Nellis
- E. The President's Report, TTUHSC ..... President Mitchell

F. The President's Report, TTUHSC at El Paso..... President Lange

**IX. Executive Session:** The Board may convene into Executive Session, in the Masked Rider Room (Room 220), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue, to consider matters permissible under Chapter 551 of the *Texas Government Code*, including, for example: ..... Chairman Long

- A. Consultation with attorney regarding privileged communications, pending or contemplated litigation and settlement negotiations – Section 551.071
- B. Deliberations regarding real property: The purchase, lease, exchange, or value of real property – Section 551.072
- C. Deliberations regarding prospective gifts – Section 551.073
- D. Personnel matters: Discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of employees – Section 551.074
- E. Deliberations regarding security devices—deployment of security personnel or devices – Section 551.076

**X. Open Session:** The Board will convene into Open Session in the Matador Room (Room 227), Second Floor, Student Union Building, 15<sup>th</sup> Street and Akron Avenue and meet as a Committee of the Whole and Meeting of the Board to consider and act on:

- A. Consideration of appropriate action, if any, on items discussed in Executive Session..... Vice Chairman Anders
- B. Chairman's Announcements..... Chairman Long

**XI. Adjournment** ..... Chairman Long

1. **ASU, TTU, TTUHSC, TTUHSC El Paso, TTUSA and TTUS:  
Approve Consent Agenda; acknowledge review of  
Information Agenda.**

### **RECOMMENDATION**

The chancellor recommends that the Board of Regents (i) approves the Consent Agenda for the meeting of October 10, 2014; and (ii) acknowledge its review of the Information Agenda for the same meeting.

### **BACKGROUND INFORMATION**

Pursuant to Section 01.02.6.b(2), *Regents' Rules*, the Board of Regents approves certain administrative actions.

This action is required to authorize the various officers and officials of Texas Tech to perform the tasks and duties delineated in the policies of the Board of Regents. This action also confirms the authority to prepare reports, execute contracts, documents, or instruments approved within the Consent Agenda and further confirms that such authority has been delegated to the officer or official preparing and/or executing the said item.

**CONSENT/  
INFORMATION  
AGENDA**



BOARD OF REGENTS  
TEXAS TECH UNIVERSITY SYSTEM

CONSENT AGENDA  
and  
INFORMATION AGENDA

October 10, 2014

BOARD OF REGENTS

Mr. Mickey L. Long, Chair  
Mr. Larry K. Anders, Vice Chair  
Mr. John D. Esparza  
Mr. L. Frederick "Rick" Francis  
Mr. Tim Lancaster  
Mrs. Debbie Montford  
Mrs. Nancy Neal  
Mr. Coby Ray, Student-Regent  
Mr. John D. Steinmetz  
Mr. John B. Walker

Standing Committees:

Academic, Clinical and Student Affairs:  
Nancy Neal (Chair), Tim Lancaster, Debbie Montford, Coby Ray

Audit:  
Rick Francis (Chair), Nancy Neal, John Steinmetz

Facilities:  
Debbie Montford (Chair), John Esparza, John Walker

Finance and Administration:  
John Steinmetz (Chair), Rick Francis, John Walker

**TEXAS TECH UNIVERSITY SYSTEM  
BOARD OF REGENTS**

**October 10, 2014**

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c. TTU: Approve modification of endowment for the College of Agricultural Sciences and Natural Resources (FA) .....	3

## INFORMATION AGENDA

*(Titles only; full agenda is on page 4)*  
Information is provided as required by  
Section 01.02.6.b(2)(c), *Regents' Rules*

NOTE: The following are reports or other documents which, according to the *Regents' Rules* or state law, must be made available to the Board of Regents. As such, the reports below are on file in the Board Office, and their listing on the Information Agenda constitutes notice that they are available to Board members upon request.

- (1) **TTUHSC and TTUHSC El Paso: Contract Renewals per Section 07.12.4.b., *Regents' Rules*:** "Approval of the President is required for all component institution contract renewals or amendments. A list of those renewal contracts in excess of \$500,000 per annum, including the amount of the contract, will be provided to the board as an information item at the next board meeting."
  
- (2) **ASU and TTU: Contracts for the services of a consultant with an initial consideration of \$25,000 or less per Section 07.12.2d(2)(b), *Regents' Rules*:** "A report of the contract shall be provided as an information Agenda item at the next board meeting."

**a. TTU: Approve faculty development leaves of absence.**

Board approval required by: Section 04.05.1, *Regents' Rules*

The request is to approve the following leaves of absence. This request has been approved administratively by the president and the chancellor and is recommended for approval by the Board of Regents.

Leave without pay for Mary Frances Agnello, associate professor, Department of Curriculum and Instruction, College of Education, for the period September 1, 2014 through May 31, 2015. The purpose of this leave is to conduct research and teach at Akita International University, in Japan, with a focus on English language learners, global communication, and K-16 education. This leave will be taken in Akita, Japan; and

Leave without pay for Esen Ogus-Uzun, assistant professor, School of Art, College of Visual and Performing Arts, for the period September 1, 2014, through May 31, 2015. The purpose of this leave is to accept a Humboldt Research Fellowship. This fellowship is considered prestigious and is well known in the academic world. Also, this leave will allow the completion and publication of a book and several articles. This leave will be taken in Munich, Germany.

**BACKGROUND INFORMATION**

Section 04.05.1, *Regents' Rules*, requires regent approval of leaves of absence for faculty. The existing policy provides that leaves may be granted under conditions allowable by the state of Texas. Faculty members submit requests for leave through their respective deans to the provost. The provost has approved the leave as indicated.

**b. TTUS: Approve amendments to Chapter 00 of the Regents' Rules.**

Board approval required by: Sec. 01.08, *Regents' Rules*

The request is to approve, upon recommendation of the Regents' Rules Review Committee (Rules Committee), amendments to Chapter 00 (Definitions, Style, and Citations), *Regents' Rules*. This request has been approved administratively by the president and the chancellor and is recommended for approval by the Board of Regents.

In addition, the Rules Committee recommends that the Board secretary be authorized to make conforming changes in other chapters of the *Regents' Rules* and Board Policy Statements in order to make any necessary technical corrections resulting from the changes to Chapter 00 (for example, where a provision in another chapter of the *Regents' Rules* cites a section number in Chapter 00 that may now be changed).

An explanation of as well as the language for the changes proposed to Chapter 00 are provided in an attachment in the back flap of the Agenda Book.

**BACKGROUND INFORMATION**

Board chair Mickey Long re-established the Rules Committee on March 1, 2013 and appointed the following members to that advisory committee: Larry Anders (chair); Rick Francis; Nancy Neal, and John Walker.

Since then, the Board of Regents has approved revisions to *Regents' Rules* chapters and Board Policy Statements at the following meetings:

- August 9, 2013 – Chapters 04, 05, 06 and 12, plus the Board Policy Statement on Seals of the Texas Tech University System;
- October 11, 2013 – Chapters 03 and 11; and
- February 28, 2014 – Chapters 01, 02, 07 and 08.
- August 8, 2014 – Chapter 09 plus the Investment Policy Statements for the Short/Intermediate Term Investment Fund and the Long Term Investment Fund.

The Rules Committee is charged with considering and, when appropriate, submitting to the appropriate Board committee proposed amendments to the *Regents' Rules* of the Texas Tech University System. Any amendment to the *Regents' Rules* or a Board Policy Statement must be approved by the full Board in accordance with Section 01.08, *Regents' Rules*.

c. **TTU: Approve modification of endowment for the College of Agricultural Sciences and Natural Resources.**

Board approval required by: Operating Policy 02.08.4

The request is to approve modification of the criteria for the Donald Ashdown Endowed Scholarship. This request has been approved administratively by the president and the chancellor and is recommended for approval by the Board of Regents. The donor has requested, in writing, to the modification of the endowment.

The proposed new criteria for the endowment is “funds will provide scholarships to undergraduate students majoring in the Department of Plant and Soil Science within the College of Agricultural Sciences and Natural Resources based on scholarship and leadership with preference given to students who have a focus on entomology.”

**BACKGROUND INFORMATION**

The Donald Ashdown Endowed Scholarship was established in 1982. The original purpose of the endowment states funds are to provide scholarships to undergraduate students majoring in entomology in the College of Agricultural Sciences based on scholarship, leadership, and need. The donor requested that the endowment be modified to provide scholarships to students majoring in the Department of Plant and Soil Science with preference to students focusing on entomology since there is no longer an entomology major.

Texas Tech University Operating Policy 02.08.4 requires Board of Regents approval of modifications to an endowment where the principal amount of the endowment exceeds \$25,000.

## CONTENTS OF THE INFORMATION AGENDA

Section 01.02.6.b(2)(c), *Regents' Rules*, provides: “material required by a provision of the *Regents' Rules* to be furnished to the Board as information will be listed in the information agenda.”

NOTE: The following are reports or other documents which, according to the *Regents' Rules* or state law, must be made available to the Board of Regents. As such, the reports below are on file in the Board Office, and their listing on the Information Agenda constitutes notice that they are available to Board members upon request.

## INFORMATION AGENDA

Information is provided as required by  
Section 01.02.6.b(2)(c), *Regents' Rules*

NOTE: The following are reports or other documents which, according to the *Regents' Rules* or state law, must be made available to the Board of Regents. As such, the reports below are on file in the Board Office, and their listing on the Information Agenda constitutes notice that they are available to Board members upon request.

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**TTUHSC:**

- (a) 92370-6D; BSA Health System of Amarillo LLC; amendment to "Agreement" for Family Medicine faculty and resident support; increase of \$29,000.00 to \$1,486,044.00.
- (b) 98136-16; University Medical Center - UMC Lubbock; renewal "Master Coordinating Agreement, 2014-2015"; \$13,794,960.00.
- (c) 13440-1H; Discovery Medical Network Inc; amendment of "Services Agreement" 1115 Waiver, Assigned Location = Lubbock County Hospital District dba UMC; increase of \$850,000.00 to \$23,925,212.00.
- (d) 91284-8K; Northwest Texas Healthcare System Inc; amendment of "Physician in Training Support Agreement", medical resident salary funding 07/01/2014 to 06/30/2015; increase of \$102,000.00 to \$3,655,687.92.
- (e) 13320-B; Northwest Texas Healthcare System Inc; amendment of "Master Services Agreement"; increase of \$402,000.00 to \$15,062,000.00 annually.

**TTUHSC El Paso:**

- (a) A4040-4; El Paso County Clinical Services Inc.; Resident Agreement for UMC; \$11,590,311.33.
- (b) A4080-1; El Paso Children's Hospital Corporation; "Pediatric Specialty Medical Services Agreement"; \$49,937,746.00.
- (c) A4111-0; Texas Anesthesia Specialists PA; "Professional Services Agreement"; \$2,355,930.00.

- (2) ASU and TTU: Contracts for the services of a consultant with an initial consideration of \$25,000 or less per Section 07.12.2d(2)(b), *Regents' Rules*:** "A report of the contract shall be provided as an information Agenda item at the next board meeting."

**ASU:**

- (a) Ms. Sandra Schuster; \$7,500 (10/2/14). Responsible Administrator: Audrey Wilson, Director of Student Services; Selection Process: Consultant was chosen based on expertise. Ms. Sandra is a Partner with the NCHERM Group and is a recognized expert in preventive and civil rights law for education, notably in the field of Sexual Misconduct and Harassment. Purpose: Present information on identifying best practices for adjudicating sexual misconduct on college campuses. Deliverables: Itinerary of presentation and consultation discussions



**TTU:**

- (a) Jameson Hirsch, Ph.D.; \$1,150. Responsible Administrator: Kelly Cukrowicz, Department of Psychology. Selection Process: The consultant qualifies as a leading expert on suicide risk in adults living in rural communities. Purpose: Provide expertise and knowledge relevant to the recruitment and success of the project. Deliverables: Expertise, feedback on proposal draft, and consultation related to the project. Project: Rise in Suicide Rate in Rural Communities. Term of contract: November 2013 to April 2014.

# **ATTACHMENTS**

# **ATTACHMENT**

# **1**

**ASU OP 10.01 Undergraduate Student Admissions**



**Angelo State University**  
**Operating Policy and Procedure**

**OP 10.01: Undergraduate Student Admissions**

**DATE:** Approved by the Board of Regents, TTUS on December 13, 2013

**PURPOSE:** The purpose of this Operating Policy and/or Procedure (OP) is to outline policies concerning undergraduate student admissions.

**REVIEW:** This OP will be reviewed in August of every odd -numbered year by the executive director of enrollment management with recommended revisions forwarded by September 1 through the vice president for student affairs and enrollment management to the president for approval and submission to the Board of Regents for approval. (*Regents' Rules*, Sections 05.01.2 and 05.02)

**POLICY/PROCEDURE**

Angelo State University commits itself to the equal consideration of all qualified applicants for admission without regard to race, color, religion, sex, age, or national origin, and without regard to disabilities as required by the Americans with Disabilities Act of 1990. An applicant will be eligible for admission to the university when the Office of Admissions has on file the items required in the appropriate category, as listed below, and when all requirements in that category have been met.

- Application for Admission.
- Official transcripts of high school records.
- Scores on the American College Test (ACT) or the Scholastic Assessment Test (SAT) (scores cannot be more than five years old).
- Current non-refundable application fee.

**1. ASSURED ADMISSION**

Assured admission is granted to applicants based on satisfaction of the following requirements: a) graduate from an accredited high school or home school with a Texas Advanced or Recommended or Distinguished Achievement Program diploma or the Endorsements or Distinguished level of Achievement on the Foundation High School Program or its equivalent; and b) present the combination rank in class and minimum test scores indicated below.

**High School**  
**Class Rank**

Top 10% (Distinguished Program Required)

Next 40%

3<sup>rd</sup> Qtr

4<sup>th</sup> Qtr

**Test Scores**  
**ACT or SAT**

No Minimum

17 / 820 (Math/Critical Reading)

File Review

File Review

Assured admission may also be granted to applicants not on a Texas High School Diploma Program but who meet one of the requirements listed below and meet the class rank and test score requirements noted above. The required SAT scores for assured admission are based on the math and critical reading portions of the SAT only.

- a. Submit, for private and home school students, the Texas Private High School Certification Form published by and made available on the Texas Higher Education Coordinating Board website.
- b. Satisfy ACT's College Readiness Benchmarks on the ACT assessment.
- c. Earn an SAT assessment score of at least a 1500 out of 2400.

Students who are unranked or fall within the 3<sup>rd</sup> or 4<sup>th</sup> quartiles will have their file reviewed to determine admissibility and potential for success at Angelo State University. Consideration factors include, but are not limited to, the applicant's academic record, class rank, standardized test scores, first-generation status, bilingual proficiency, extracurricular activities, community activities, region of residence, socioeconomic background, financial status of the school district, the school district's performance level on the TEA's accountability criteria, responsibilities such as employment or helping to rear children, resident of a rural or urban area or a resident of a central city or suburban area, attendance in a school under a court ordered desegregation plan, commitment to a particular field of study, personal interview, admission to a comparable accredited out-of-state institution, any other consideration the university considers necessary to accomplish the university's stated mission.

## **2. ADMISSION FILE REVIEW OF FRESHMAN APPLICANTS**

Applicants who do not meet the assured admission criteria will have their records reviewed to evaluate other factors that predict success at Angelo State University. Consideration factors are the same as those used in the Assured Admission for applicants who are unranked or in the 3<sup>rd</sup> or 4<sup>th</sup> quartile.

## **3. ADMISSION TO A COLLEGE MAJOR**

All new students will be admitted to the university then to a college and major. A college or major may have admission requirements in addition to those of the university.

## **4. GENERAL EQUIVALENCY DIPLOMA (GED) ADMISSION**

Individuals who are not high school graduates but who have submitted evidence of a high school equivalency diploma from the Texas Education Agency (or equivalent agency in other states) may be eligible for admission to Angelo State University when they have submitted all of the following items to the Office of Admissions:

- Application for Admission.
- Scores on the ACT or the SAT (scores cannot be more than five years old).
- Current non-refundable application fee.

These applicants must meet one of the following admission requirements:

- a. Satisfy the College Readiness Benchmarks on the ACT assessment.

~~[Major revisions: approved by the Board of Regents, December 13, 2013]~~~~[Major revision: October x, 2014]~~

- b. Earn an SAT assessment score of at least a 1500 out of 2400.

## 5. DUAL CREDIT/CONCURRENT ENROLLMENT

High school and home school students who have completed the sophomore or junior year of high school may be eligible for enrollment in certain courses at Angelo State University under either the Springboard ASU On-Site Dual Credit/Concurrent Enrollment Admission Program (DC/CE) or the Off-Site Dual Credit Enrollment Program. Students approved for either DC/CE program must be enrolled concurrently in Angelo State University and high school. Enrollment will may be limited to no more than two courses of prescribed work during a fall or spring semester or each summer term.

### Springboard On-Site Dual Credit/Concurrent Enrollment Program

A high school student will be eligible for admission to Angelo State University under the Springboard On-Site-ASU Dual Credit/Concurrent Enrollment Admission Program when the applicant has met all admission requirements and has on file the following items:

- Dual Credit/Concurrent Enrollment Application for Admission.
- Official transcripts of high school records.
- Official scores on the ACT or the SAT (scores no more than five years old).
- Passing scores on the Texas Success Initiative (TSI) assessment test or proof of exemption.
- ~~Dual Credit/Concurrent Enrollment Agreement form.~~
- ~~Current non-refundable application fee.~~
- Letter of recommendation from high school counselor.
- Completed Residency Questionnaire.
- Completed Bacterial Meningitis Vaccination form.
- Completed FERPA waiver form.
- Completed Course Selection form.
- Completed the sophomore or junior year of high school.

To be eligible for admission to Angelo State University under the Springboard On-Site-ASU Dual Credit/Concurrent Enrollment Admission Program, high school students must meet the following admission requirements:

- a. Enrolled currently in high school courses necessary to complete the curriculum requirements on a Texas Advanced or Recommended or Distinguished Achievement High School Program, or the Endorsements or Distinguished level of Achievement on the Foundation High School Program, or its equivalent.
- b. Meet the class ranked test score requirements noted below, and

**High School**  
**Class Rank**

Top 10%  
Next 40%  
3<sup>rd</sup> Qtr  
4<sup>th</sup> Qtr

**Test Scores**  
**ACT or SAT**

No Minimum  
17 / 820 (Math/Critical Reading)  
File Review  
File Review

~~[Major revisions: approved by the Board of Regents, December 13, 2013][Major revision: October x, 2014]~~

- c. Meet Texas Success Initiative (TSI) exemption requirements with a composite score of 23 or above (19 subscore in English and math) on the ACT or a combined verbal and math score of 1070 (minimum 500 verbal and 500 math subscores) or above on the SAT or provide passing scores on the TSI assessment test.

Off-Site Dual Credit Enrollment Program

To be eligible for admission to Angelo State University under the Off-Site Dual Credit Enrollment Program, high school students must meet the following admission requirements:

- a. Be a high school student who has completed the sophomore or junior year.
- b. Have a “B” (3.0 or 80) overall high school average, or be in the top half of class, or recommended by the high school principal or high school counselor.
- c. Pass the section of the TAKS or TSI assessment that corresponds to the enrolled course, unless exempt, and provide TSI Assessment scores as required by the Texas Success Initiative (TSI).
- d. Dual Credit/Concurrent Enrollment Application for Admission.
- e. Official transcripts of high school records.
- f. Completed Residency Questionnaire.

Students granted enrollment to take academic courses under either the Springboard ASU On-Site Dual Credit/Concurrent Enrollment Admission Program or the Off-Site Dual Credit Enrollment Program will not be considered as having officially been admitted to, nor matriculated at, Angelo State University until they graduate from high school and enroll in the university as regular students.

**6. TRANSFER ADMISSIONS**

Students transferring from an accredited college or university will be eligible for admission to Angelo State University when they have met all admission requirements and have on file in the Office of Admissions the following items:

- Application for Admission.
  - Official transcripts of all college or university work.
  - Current non-refundable application fee.
- a. Transfer students from an accredited college or university who are not on disciplinary suspension may be admitted if their cumulative grade point average on all college level work attempted meets the following criteria and the other designated requirements:

Total College Level  
Semester Credit  
Hours Attempted  
1-17

Minimum Cumulative Grade  
Point Average and  
Other Requirements  
2.00 and meet admission criteria  
for regular admission for high school  
graduates

18 or more

2.00

Students who are on academic suspension at any institution attended are ineligible for admission to Angelo State University until the period and terms of the suspension have been satisfied and the above criteria have been met.

- b. Graduates from an accredited two-year college with the associate degree will be admitted to Angelo State University once official transcripts demonstrating a 2.00 GPA or greater on all transferrable coursework have been received in the Office of Admissions. However, a maximum of sixty-six semester credit hours of college level academic course work may be applied toward a bachelor's degree at ASU. ASU will not accept transfer credit for developmental courses.
- c. When calculating a transfer grade point average, grades of *A*, *B*, *C*, *D*, and *F* are computed as recorded. Grades of *WF* are averaged as *F*. When a course has been repeated, the last grade stands and is used for GPA calculations. Grades in non-transferable, developmental, and some technical/vocational courses are disregarded.
- d. Students meeting all admission requirements who are currently enrolled in another college or university and are unable to provide current transcripts of all previous work may appeal their admission to the Office of Admissions. It is the responsibility of the students to provide the official transcript to the Office of Admissions or be subject to forced withdrawal.

## **7. ADMISSION REVIEW OF TRANSFER APPLICANTS**

Transfer applicants who do not meet the admission GPA requirements but who have a minimum GPA of 2.0 on transferable coursework will have their records reviewed to evaluate other factors that could predict success at Angelo State University. A committee will review applicants holistically. Academic information such as the types of courses taken and the pattern of progress, as well as course work taken leading toward the major, the student-submitted essay explaining her/his decision to transfer to Angelo State University, reasons for past academic performance and plans to ensure future academic success, and extracurricular activities or employment information will be used to evaluate the applicant.

## **8. FORMER STUDENT ADMISSIONS**

All former undergraduate Angelo State University students who did not attend one long semester (fall or spring) must re-apply for undergraduate admission to re-enter ASU. They must submit an application for undergraduate admission and the current non-refundable application fee.

Former ASU students who have attended another college or university after leaving ASU will be considered as transfer students and must meet the requirements listed in section 6 above. Students must submit official transcripts of all college or university course work since their last enrollment at ASU. The cumulative grade point average of all official transcripts that were not previously received in the Office of Admissions must be a minimum 2.00.

Students who leave ASU on scholastic probation may be re-admitted on scholastic probation. If a student was suspended from ASU, he or she may return on probationary status after complying with the suspension requirements.



## **9. TRANSIENT ADMISSIONS**

Applicants who have completed college work and are working toward a degree at another college or university are eligible to be considered for transient admission. Applicants who desire to register for any term may be considered for enrollment without regard to the provisions of (section 6) above, but must not be on academic suspension from another institution.

Transient students are required to submit an application for undergraduate admission, the current non-refundable undergraduate application fee, and proof of good standing with their current institution.

## **10. POST-BACCALAUREATE ADMISSIONS**

Post-baccalaureate admission is granted to students who have been awarded a bachelor's degree and do not want to obtain another undergraduate degree. Post-baccalaureate students are required to submit an application for undergraduate admission, current non-refundable undergraduate application fee, and proof of baccalaureate degree.

ASU undergraduate students who are in good standing and seek post-baccalaureate admission for the term directly following their graduation need to submit a Continuing Education Verification Form for admission.

## **11. PROVISIONAL ADMISSION**

- a. Freshman applicants not admitted through the university's standard admission and review process may be considered for admission through the provisional admission program.
- b. Students may satisfy their provisional admission requirement in one of two ways:
  - 1) Apply and be accepted to the Angelo State Direct Path Program, a partnership with Howard College. Upon earning 18 transferable credit hours with a cumulative 2.0 or higher grade point average a student will be fully admitted to Angelo State University.
  - 2) Participate in the Summer Gateway Program by enrolling in and completing six hours of transferable coursework with a 2.0 or greater grade point average either at Angelo State University or at another college or university. Following successful completion of the requirements, a student will be admitted to Angelo State University.

## **12. OTHER PROVISIONS AND CONDITIONS OF ADMISSION**

All other provisions and conditions of admission not covered by the above admission requirements shall be established by the president of the university.

## **13. ADMISSION DECISION APPEALS**

The policies and procedures for considering admission decision appeals shall be established by the vice president for student affairs and enrollment management, subject to approval by the president of the university. The university's decision in all such cases shall be final.

# **ATTACHMENT**

## **2**

**TTUS Summary of Revisions Proposed to  
Chapter 00 – Definitions, Style, and Citations  
and  
Chapter 00 – Definitions, Style and Citations  
With Proposed Changes as of 09-17-2014**

## **Summary of revisions proposed to: Chapter 00 – Definitions, Style, and Citations**

*Chapter Coordinator = Ben Lock*

[as of: 09-17-2014]

*All revisions proposed for Chapter 00 are non-substantive in nature.*

### **Definitions (Sec. 00.01):**

The definitions in Section 00.01 (on p. 1-5 of the chapter draft) define words, phrases, acronyms and/or other abbreviations that are used in more than one chapter of the *Regents' Rules*. As such, definitions that apply only within ONE chapter typically are not included in Chapter 00.

Many of the proposed changes in the attached draft relate to a reorganization of the definitions currently in Section 00.01 (see yellow-highlighted note on p. 1 of the draft).

Some of the existing definitions are revised for the sake of clarity or to conform the Chapter 00 definitions to their common usage in other chapters of the *Regents' Rules*.

A few of the amendments add new definitions to reflect changes made in other chapters over the past year ... for example, to reflect the addition of TTUHSC El Paso as a stand-alone institution within the Texas Tech system.

### **Style (Sec. 00.02) and Citations (Sec. 00.03):**

The minor revisions in these two sections (on p. 5-6 of the draft) are all housekeeping or clarifying in nature.

### **Conforming changes needed in other chapters and Board Policy Statements:**

Due to the changes proposed for Chapter 00, there will need to be a limited number of conforming or technical corrections made in other chapters of the *Regents' Rules* and the Board Policy Statements. It is proposed that the Board secretary be authorized to make such changes, which include the following:

- (1) Conforming changes where a provision in another chapter of the *Regents' Rules* cites a section number in Chapter 00 that has changed: Sec. 01.02.6.b(6).
- (2) Conforming changes due to a new abbreviation in Chapter 00 ... specifically, where the abbreviation added for Texas Tech University Health Sciences Center at El Paso is "TTUHSC El Paso" – but elsewhere in the *Regents' Rules* and Board Policy Statements, there currently are a total of 5 references to "TTUHSC-El Paso" ... one each in: Sec. 01.02.1.f ... Sec. 03.01.5.b(2) ... Sec. 04.04.1 ... Sec. 06.05.4.b ... the Board Policy Statement on Seals, on the page for the seal of the Texas Tech University Health Sciences Center at El Paso.

## Chapter 00 -- Definitions, Style, and Citations

### *Dates Approved or Amended:*

-- Comprehensive review/amendments.....                     

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00.01 **Definitions.** Unless the context clearly requires otherwise, the following words and phrases have the assigned meanings when used throughout *The Rules and Regulations of the Board of Regents of the Texas Tech University System*:

**NOTE:** The definitions in Section 01.01 are being rearranged to organize the definitions into a hierarchical structure. This requires that all existing subsections be renumbered. Accordingly, only the new subsection numbers are shown, but standard legislative formatting indicates where the existing language of a definition is being revised or if a new definition is being added.

#### 00.01.1 Definitions relating to: **Board of Regents.**

- a. "board" means: the Board of Regents of the Texas Tech University System.
- b. "board policy statement" means: official policies adopted by the board that are not incorporated into the *Regents' Rules*; board policy statements include: the Audit Committee Charter, the Investment Policy Statement for the Long Term Investment Fund, the Investment Policy Statement for the Short/Intermediate Term Investment Fund, the Board Policy Statement on Seals, and any other such official policies that may be enacted by the board that are not incorporated into the *Regents' Rules*.
- c. "CAE" means: the [~~chief audit executive~~] Chief Audit Executive.
- d. "chair" means: the chair of the board.

- e. "Regents' Rules" means: *The Rules and Regulations of the Board of Regents of the Texas Tech University System.*
- f. "secretary" means: the secretary of the board.
- g. "vice chair" means: the vice chair of the board.

00.01.2 Definitions relating to: Texas Tech University System.

- a. "chief executive officer" means: the chancellor (who is the chief executive officer of the TTU system as well as of the TTU system administration) or the president (who is the chief executive officer of the president's component institution), with the context of the term's usage determining whether the reference is to the chancellor or a president.
- b. "TTU system" or "TTUS" means: all component units of the Texas Tech University System, including the TTU system administration and the component institutions.
- c. "TTU system — principal officers [~~of the TTU system~~]" means: the TTU system administration officers and the principal officers of component institutions.

00.01.3 Definitions relating to: TTU system administration.

- a. "chief financial officer" means: the vice chancellor and chief financial officer of the TTU system.
- b. "general counsel" means: the vice chancellor and general counsel of the TTU system.

- c. "Office of the Chancellor" means: the chancellor, other ~~[executive]~~ personnel ~~[designated by the chancellor as members of the chancellor's immediate office staff]~~ who function as members of the TTU system administration executive management (such as a chief of staff or an executive assistant to the chancellor), and their respective support staff.
- d. "TTU system administration" or "TTUSA" means: the Office of the Chancellor, the vice chancellor and chief financial officer, the vice chancellor and general counsel, other vice chancellors, other TTU system administration officers, and all other system administration personnel required by the chancellor to carry out the duties assigned by the board.
- e. "TTU system administration officers" means: the chancellor, vice chancellor and chief financial officer, vice chancellor and general counsel, other vice chancellors, and other ~~[executive]~~ personnel who function as members of the TTU system administration executive management, including but not limited to positions such as a chief of staff and executive assistants to the chancellor ~~[, that are designated by the chancellor as members of TTUSA executive management]~~.

00.01.4 Definitions relating to: **component institutions.**

- a. "ASU" means: Angelo State University.
- b. "chief fiscal officer" means: the chief financial officer ~~[and the]~~ and/or vice ~~[presidents]~~ president for fiscal affairs of a component ~~[institutions]~~ institution.

- c. "component institution(s)" means: TTU, TTUHSC, [TTUHSC El Paso](#), ASU, and/or any other institution that may be added to the Texas Tech University System.
- d. "Office of the President" means: the president of a component institution and the president's immediate staff.
- e. "principal officers of ASU" means: the president, provost, and vice presidents.
- f. "principal officers of TTU" means: the president, provost, and vice presidents.
- g. "principal officers of TTUHSC" means: the president, [provost](#), and vice presidents.
- h. ["principal officers of TTUHSC El Paso" means: the president, provost, and vice presidents.](#)
- i. "TTU" means: Texas Tech University.
- j. "TTUHSC" means: Texas Tech University Health Sciences Center.
- k. ["TTUHSC El Paso" means: Texas Tech University Health Sciences Center at El Paso.](#)

00.01.4 **Definitions — in general.**

- a. "*ex officio* member" means: a person who serves on a committee or other entity by reason of another office that individual holds. Unless specifically provided otherwise, an *ex officio* member: may not vote on any matter before that committee or other entity or make or second any motion before that committee or other entity; and is not counted in determining whether a quorum exists for a meeting of that committee or other entity.

- b. "operating manuals" means: the operating policies, procedures, rules, and regulations of the TTU system administration or a component institution, irrespective of whether they are compiled in one or more publications such as a *Student Handbook*, a *Faculty Handbook*, an *Operating Policy and Procedure Manual*, or similar compilations of TTUSA or component institution operating policies, procedures, rules, and regulations.

## 00.02 Style.

- 00.02.1 *Regents' Rules*. The secretary will ensure that the style of the *Regents' Rules* as adopted by the board [~~on October 11, 2007~~], including amendments thereto, is adhered to when amendments are proposed for adoption.
- 00.02.2 Operating manuals. The Office of the General Counsel shall take the lead in developing and maintaining a consistent style for the various elements of the operating manuals and shall assist the Office of the Chancellor in the review of operating manuals pursuant to Section [~~02.04.2.i~~] [02.04.2.j](#), *Regents' Rules*.

## 00.03 Citations.

- 00.03.1 Formal citations. Formal citations to this volume should include the full title: *The Rules and Regulations of the Board of Regents of the Texas Tech University System*.
- 00.03.2 Informal citations. When the context makes it clear that a citation is to *The Rules and Regulations of the Board of Regents of the Texas Tech University System*, this volume may be cited as "*Regents' Rules*."
- 00.03.3 Particular provisions.
- a. An entire chapter may be cited informally, for example, as Chapter 08, *Regents' Rules*, and formally, for example, as Chapter 08, *The Rules and Regulations of the Board of Regents of the Texas Tech University System*.



- b. Each provision in the *Regents' Rules* has a unique number. When citing a particular provision of the *Regents' Rules*, it is not necessary to include a chapter reference other than as a part of the section number.
- c. An appropriate citation to a particular provision of the *Regents' Rules* would be, for example, "Section 08.04.5.b.(1)(a)(iv), *Regents' Rules*" [where within that citation:](#)

- (1) ~~["08"~~ designates Chapter 08;
- (2) "04" designates the fourth section of Chapter 08;
- (3) "5" designates the fifth subsection of the fourth section of Chapter 08;
- (4) "b" designates the second division of the fifth subsection of the fourth section of Chapter 08;
- (5) "(1)" designates the first subdivision of the second division of the fifth subsection of the fourth section of Chapter 08;
- (6) "(a)" designates the first item of the first subdivision of the second division of the fifth sub-section of the fourth section of Chapter 08; and
- (7) "(iv)" designates the fourth sub-item of the first item of the first subdivision of the second division of the fifth subsection of the fourth section of Chapter 08 ~~"].~~