

Chapter 05 -- Student Affairs

Dates Approved or Amended:

-- *Comprehensive review/amendments.....08-09-2013*

05.01 **General**

- 05.01.1 **Component institutions.** Each component institution shall publish and maintain as a part of its operating manuals or student handbooks such policies and procedures as are necessary to guide the activities of their students.
- 05.01.2 **Board policies and procedures approval.** Prior to being effective as a part of each component institution's operating manuals or student handbooks, policies, procedures, rules, and regulations relating to codes of student conduct, admission requirements, parking regulations, student fees, rules related to suspension, and retention of students, and any other policy or procedure requiring board approval as required by law must be approved by the board.
- 05.01.3 **Other policies and procedures approval.** The chancellor shall delegate to the president of each component institution the responsibility to establish such other policies and procedures relating to student affairs as are necessary for the efficient operation of each institution. The president of each component institution, on the advice of the general counsel or component institution's senior student affairs officer, and as recommended by the Chancellor, may require any of these policies and procedures relating to student affairs to be approved by the board before becoming effective as a part of an institution's operating manuals or student handbooks.

05.02 **Admission.**

- 05.02.1 **Role of the board in admissions.** A role and responsibility assigned by law to the board is to set campus admission standards consistent with the role and mission of the institution.

- 05.02.2 **Admission policies.** Component institutions shall include admissions policies in their operating manuals or student handbooks. To ensure system excellence, the board shall promote enhanced recruitment strategies and the resource allocation necessary to ensure admission of a quality student body. Each component institution shall periodically present an admissions report to the board.
- 05.03 **Degree requirements.** The board delegates approval of degree requirements and conferral of degrees to the president of each component institution.
- 05.04 **Financial aid programs.** An objective of the board is to ensure that each component institution's student financial aid programs provide assistance to students, who, without such assistance, may not be able to pursue higher education. Financial assistance at the component institutions may include, but is not limited to, loans, scholarships, grants, and employment. No student or prospective student shall be excluded from participation in or denied the benefits of any financial aid program at the component institution on the grounds of race, color, national origin, religion, or sex, and awards from financial aid programs funded by the federal and state government will be administered according to the current laws and guidelines governing these programs.
- 05.05 **Appeals related to student matters.** The board shall not serve as a hearing or appellate body for appeals of individual decisions relating to admission, academic progress, disciplinary measures, dismissal, or other such matters pertaining to prospective, current, or former students. Individual appeals of such decisions are to be addressed through the procedures applicable to the respective component institution, and a decision at the final level of review within the institution shall constitute final action on the appeal.