



TEXAS TECH UNIVERSITY SYSTEM  
**Office of System Relations™**

Photographer Request

Project: \_\_\_\_\_

\_\_\_\_\_

Requesting Organization/Department: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

Project/Event Description: \_\_\_\_\_

\_\_\_\_\_

Date of Requested Service: \_\_\_\_\_

Potential Number of Hours: \_\_\_\_\_

Is Travel Required  Yes or  No

If so, potential number of hours: \_\_\_\_\_

\*\*\*Please send all request to Lauren Mazurek for approval at [lauren.mazurek@ttu.edu](mailto:lauren.mazurek@ttu.edu)\*\*\*  
Internal requests only